**Ridgeview Charter School Board of Directors Meeting 9/22/2022**

**Attendees:** Shezarrah Keane, Colleen Samuels, Mikel Brown. David Keane, Reshall Williams

Guest: None

I. Call to order 7:03pm by Shezarrah Keane

II. Approval of agenda: Motion to approve by Mikel, 2nd Coleen

III. Approval of minutes: Motion to approve by Coleen, 2nd Reshall

IV. Principal’s Report:

1. Kitchen facility: Reshall did walk through with Melanie last week and saw the broken lock on one of the kitchen appliances. Additionally, it was documented that some small cooking items were missing. Grease build up on the pans were also pointed out. There is a concern that the Church may be using some of the School kitchen equipment. Reshall is requesting the lock be replaced by the Church. All deficiencies identified during the walkthrough need to be corrected before a return inspection. The board has recommended a camera be installed in kitchen.
2. Cleaning quote: needs more clarification on contract cost.
3. Pastor wants a meeting to discuss safeguarding items in the kitchen. The change of cleaning contractor will also be discussed. The Pastor is expected to attend the October board meeting to discuss these issues.
4. Scribbles contract was signed by Rashall.
5. Current ADM 257.
6. The school received a letter from the State, informing the school of a teacher annual pay increase of $1065.00. This will go into effect on the October pay check.
7. Academics: The State has identified the school as a low performing school. State called for training on Monday and Tuesday.
8. NC Star program: Ridgeview was invited to a cohort of schools to discuss the effects of Covid. Headed by Duke University.
9. Current enrollment is matching the support of the current staff. One teacher has resigned. A new class was designed for low performing 3rd graders and high performing 2nd graders.
10. Personnel: The school is looking to hire a 4th grade teacher. A new foreign language teacher being hired.
11. PTO: Will be selling Nothing Bundt Cakes as a fund raiser. The will go on sale starting tomorrow. The school will also be selling raffle tickets during the months of October and November, to offset the cost of the DC school trip on April 19-21 2023.

V. Expansion update. Need to increase numbers before we can consider growing.

VI. Old business: AC not working properly, Flooring in Kitchen needing replaced, Non breaking mirrors in bathrooms to be added.

VII. Adjournment: 7:54pm Motion: Mikel 2nd David

Next board meeting: October 29th in person