

# **RIDGEVIEW CHARTER BOARD MINUTES**

**Date:** Saturday, February 27, 2021

**Time:** 10:00 AM

**Facilitator:** Shezarrah Keane

## **In Attendance**

Board members: Shezarrah Keane, Jennifer Stepp, Reshall Williams, Mikal Brown and Colleen Samuels.

## **Location**

Conference call

**Meeting Called to Order:** 10:10

## **Approval of Agenda**

Motion to approve by Mrs. Stepp, second by Mrs. Samuels, unanimous vote

## **Approval of Minutes**

Motion to approve by Mrs. Samuels, second by Mrs. Stepp, unanimous vote

## **Principal's Report**

Mrs. Williams reported that the current goal is to maximize the use of the current school building as we continue to wait on modular units. She is still unable to get commitments on a time for delivery of modular units. The maximum number of students we can add next year without the modular units is 60. That would be a total of 250 students. The enrollment at this time is 192. Re-enrollment has begun and is strong. The school is especially targeting kindergarten and sixth grade enrollment.

The school continues to look at the best forms of marketing for the school. The website is being updated more frequently. Mailings will go out. We will look into the price of billboard advertising and yard signs.

Mrs. Williams reported that the repairs were made to the boy's restroom (new sink, repaired toilet) but that a toilet in the girl's restroom is now leaking and needs to be repaired. Repairs to the kindergarten classroom due to water leakage still have not been completed and the classroom is still not being utilized. Any repair over \$1000 is the responsibility of the church. The back fence of the recess area has holes that need to be repaired.

A dog has come through the hole while the kids were having recess. Mrs. Williams will get quotes for the repair. Mrs. Williams continues to look for an affordable refrigerator for the staff.

All the recurring grants we received last year have been updated and reapplied for next year's grant cycle. This includes Title I, Exceptional Children, NC Access and Safety grants. The NC Cares grant will be used for summer classes and counselors. The Safety grant has provided SRO staff and it has had a positive impact on the students. The officers have been very interactive with the students and built positive relationships. The school has applied for the 21st Century Grant to help the school have a more robust summer program.

Mrs. Williams presented the board with an idea for a fundraising event depending on state restrictions and mandates concerning Covid. She suggested having an Apple Blossom Festival on the campus. This would be a compliment to the student's studies of Japanese. The festival would be on a smaller scale and held in the fenced in area where the buses are parked. This would take place in late spring and would include food and activities such as origami and face painting. The board was in agreement that this would be a good idea if circumstances allow us to have a festival.

The school banner that is attached to the fence has been ripped down several times. The last time it was damaged and will need to be repaired. We discussed options for securing the banner and for monitoring the area to see who continues to rip it down.

Mrs. Williams will send the board NC check in and iStation academic reports.

Mrs. Williams is going to hold an online recruitment fair for future staff. She will also post openings on the NC Charter School website and work with career services of several of the college and universities in the state to find qualified applicants. She will also continue to work with staffing agencies. She would like to see potential staff members come and spend a day or two as a guest teacher in order to evaluate their classroom skills. At this time, she knows there will be a need for a new kindergarten teacher and sixth grade teacher and possibly a first grade teacher.

## **Presidents Report**

Mrs. Keane reported that the state was late in transferring funds, but we expect those funds any day.

Marketing options have been limited due to Covid restrictions as we have not been able to host or attend events. We will continue to look for other ways to market the school including social media and radio ads.

Mrs. Keane expressed concern over the situation with the water issue in the kindergarten room and the church not getting quotes for the repair. The board will get quotes for the repair and contact the church representative and pass on the information. The board will then send the church a letter giving them 30 days to begin the repair. If the church takes no action to repair the problem, legal action will be considered due to contract violation. The motion was made by Mrs. Samuels, second by Mr. Brown, unanimous vote

## **Old Business**

The board will pursue alternative bus company. Mrs. Keane is getting quotes from another company. The president of the board will notify the current bus company (Urban Xpress) that we will not be using them next year. We are currently in the second year of a five year contract with them but they have violated the contract multiple times. We will work with an attorney on terminating the contract.

## **New Business**

We are still waiting to have a meeting with church leaders about the lease renewal. We may not be able to renew the lease until the water and mold issue is taken care of according to safe school laws.

## **Comments and Announcements**

All board members were asked to continue to think of and recommend additional board members.

We need to be aware of open meeting laws with conference call/virtual meetings and announce these meeting ahead of time and provide the necessary information to anyone wanting to join the meeting.

## **Next Meeting**

March 27, 2021 | 10:00 am | Ridgeview Charter School

## **Adjournment: 11:21**

Motion by Ms. Williams, Second by Mrs. Samuels, Unanimous vote