

# RIDGEVIEW CHARTER BOARD MINUTES

**Date:** Saturday, June 20, 2020

**Time:** 10:00 am

**Facilitator:** Shezarrah Keane

## **In Attendance**

Shezarrah Keane, Jennifer Stepp, Reshall Williams, Colleen Samuels, Mikal Brown  
(Meeting was held via conference call due to pandemic)

**Meeting Called to Order:** 10:05

## **Approval of Agenda**

Motion by Mrs. Stepp, Second by Mrs. Samuels, Unanimous vote

## **Approval of Minutes**

Motion by Mrs. Samuels, Second by Mrs. Stepp, Unanimous vote

## **Principal's Report**

Mrs. Williams presented the board with an update from the state. The federal government has released more money to schools through the CARES Act and as a Title 1 school Ridgeview is automatically eligible for the grant. We are eligible for \$38,000. The grant application was submitted 5/29/2020. There are potentially other grant monies through HB1043. Those monies would be used for school nurse and school resource officer and possibly technology. A draft of an MOU and application have been submitted.

Many reports are due in June and July addressing the impact of COVID-19 on the school and students. Staff is working on those. Year end reports have been sent to the state. Mrs. Williams is awaiting a meeting with an auditor.

Mrs. Williams received serve safe certification from the National School Lunch Program. We will consider hiring a consultant to help with the free and reduced lunch program. We will also consider making the secretary position full time and training the secretary to oversee the program as well as train her to be a food handler in case she is needed to assist with serving. There is a possibility of reimbursement of the last 60 days of free and reduced lunches. After approval we should begin to be reimbursed monthly.

Grades K-5 did not receive grades and a special code was used to denote the special

circumstance of the pandemic. Final grades have been sent to parents as well as the list of students on the honor roll. Two students were retained.

The Jump Start summer program will take place July 6 – July 31 from 9:00 – 1:00 on Mondays through Thursdays. This is for students K-4, but fifty percent of the students should be from second and third grades. Forty-five students have been identified with a maximum student teacher ratio of 14:1. All teachers will be certified. There will be no transportation provided. While this is available to help identified students they are not required to participate. A Saturday online program to help students catch up and fill in gaps will be available for those who do not take advantage of the Jump Start program. Social distancing and safety measures will be in place. Mrs. Samuel made a motion to approve the proposed plan for the Jump Start program. Second from Mr. Brown. Unanimous vote.

Mrs. Williams is still waiting to hear from the state on plans and guidelines for reopening in the fall. More information should be released on July 1, 2020. A meeting with Alliance and all their charter schools is planned for July 2, 2020. A plan for our reopening is due to the state by July 20, 2020 and must have board approval before submission. We are currently considering three options. Option A would be a full opening with PPE required and safety measures in place with an onsite nurse, full transportation schedule, and open cafeteria. Option B would be an alternating A/B schedule with 50 percent of students on site and 50 percent participating remotely. PPE would be required and safety measures in place. There would be an onsite nurse, a modified transportation schedule, and the cafeteria would be closed. Option C would be all online instruction with only essential staff reporting to the building with PPE requirements and safety measures in place. There would be no cafeteria or transportation needed but there would be an onsite nurse for the staff.

Mrs. Williams reported that grades 1-5 are full for next year but there are openings in kindergarten. There will be two classes of each grade with potentially three kindergarten classes. She has sent out emails to churches and daycares with the enrollment flyer and has contacted the radio sales representative to schedule a meeting.

Summer hours are now in effect. The school is open Monday through Thursday from 10:00-2:00. Social distancing is being practiced with only 10 people allowed in the building at one time. The school is open for tours and registration, but visitors must wear masks and have their temperature taken.

Almost all the Chrome books have been returned. Students were given summer packets. Mrs. Williams has hired 4 new teachers. She is searching for a nurse, kindergarten teacher, PE teacher, foreign language teacher, and teacher assistants. The budget will determine how many teacher assistants she can hire. She is looking into sharing a nurse and EC coordinator with another school. She is also considering an afterschool music program.

Mrs. Williams gave a facility update. She scheduled a walk through of the building with Greg Mobley. We have made the minor repairs assigned to us. The church replaced the air conditioning unit. The church was informed of ceiling leaks in the lobby and kindergarten classroom. They were also informed of damage to the refrigerator and freezer and loss of food. No update on the classroom doors that are loose.

## **Old Business**

Mrs. Williams would like permission to rent a storage unit for extra furniture. She is looking for a unit in Gastonia. Movers will be needed to move the furniture to the storage unit and to return the borrowed mobile walls.

Mrs. Williams would like to add to the security system. She would like to add additional cameras and an access control for the front door. She will get three quotes to present to the board.

The academic calendar was revised in order to have 185 school days. An extra week was added, and Election Day was made a teacher workday. A motion to accept the revised calendar was made by Mrs. Stepp. Second by Mr. Brown. Unanimous vote.

## **New Business**

Alliance Education Services has requested to meet with us for a State of the School meeting and an overview of their services and plan. In order to meet with them the July 25<sup>th</sup> meeting will be held from 4:00-6:00.

## **Comments and Announcements**

Mrs. Stepp commented on the speed bump and crosswalk now in place. This should help keep our students safer.

The board is encouraged to help find additional board members as our board is very small. The names of potential candidates should be sent to Mrs. Keane.

## **Next Meeting**

July 25, 2020 | 4:00 pm | Ridgeview Charter School

**Adjournment:** 12:02

Motion by Mrs. Stepp, Second by Mrs. Samuels, Unanimous vote